

From: [Steele, Rachel](#)
To: [Ramsey, MaryKatherine](#); [Hewitt, Elizabeth](#)
Cc: [Fredal, James](#); [Downing, Molly N.](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Neff, Jennifer](#)
Subject: English 2367.06
Date: Monday, October 9, 2023 4:15:31 PM
Attachments: [image001.png](#)
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Good afternoon

On Tuesday, Sept. 19th, the Health and Wellbeing Theme Advisory Group and the Themes I Subcommittee of the ASC Curriculum Committee reviewed a course proposal for English 2367.06.

The reviewing faculty unanimously approved the request with two contingencies and four recommendations:

- i. **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi within the college to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and [can be found here on the ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.
- ii. **Contingency:** The reviewing faculty ask that the Legacy GE goals and ELOs for the Writing and Communication Level 2 and the Diversity: Social Diversity in the US categories (as well as a short paragraph explaining how this course, in particular, meets those goals and ELOs) be added to the syllabus. The Legacy GE goals and ELOs are available in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- iii. *Recommendation:* The reviewing faculty recommend that the department use the most recent version of the Student Life Disability Services Statement (syllabus pg. 8), which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).
- iv. *Recommendation:* The reviewing faculty recommend that the department remove the reference to UCAT on pg. 11 of the syllabus, as that unit has been replaced by the Michael V. Drake Institute for Teaching and Learning.
- v. *Recommendation:* The reviewing faculty suggest that the department remove references to English 3030 (syllabus pg. 9 and pg. 10), as that course number is not associated with this offering.
- vi. *Recommendation:* The reviewing faculty recommend that the department consider an adjustment to the course meeting time as stated on pg. 1 of the syllabus, as courses that begin at 12:45 generally end at 2:05 rather than 2:10.

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return English 2367.06 to the department queue via curriculum.osu.edu in order to address the reviewing faculty's

requests.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Jim Fredal (faculty Chair of the Themes I Subcommittee; cc'd on this e-mail), or me.

Best,
Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.